

Jenell Guerrero  
Acting Airport Manager  
[jenellguerrero@co.imperial.ca.us](mailto:jenellguerrero@co.imperial.ca.us)

1099 Airport Road  
Imperial, CA 92251  
(442)265-3220  
Fax: (442)265-3239



## **ADDENDUM NO. 1**

Date: June 16, 2023  
To: Prospective Proposers  
Project: **RFQ for On Call Airport Architectural, Engineering, Planning and Consulting Services**

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This ADDENDUM is hereby made part of the Request for Qualifications (RFQ) for the above noted project, to the same extent as if originally included therein. All other terms, conditions, and specifications of the original RFQ remain unchanged.

**This addendum addresses the need for clarification and changes to the current RFQ. The Submittal Date and Time is NOT changed. It remains set for June 22, 2023 @ 4:00pm.**

### **SECTION 4: MINIMIM QUALIFICATIONS**

**QUESTION NO. 1:** ARCHITECTURAL/ENGINEERING – Item 2. Proposers must have demonstrated success (5 projects within the last 10 years) conducting design and engineering services. *Question: Are the 5 projects to have a completion date within the last 10 years or can they be on-going?*

**RESPONSE:** Projects can be a combination of completion and ongoing as long as the ongoing project(s) have not encountered major delays/issues as a result of the proposer and do not pose potential schedule issues with future Imperial County Airport projects.

**QUESTION NO. 2:** PLANNING/ENVIRONMENTAL – Item 2. Proposers must have participated in the preparation of at least three (3) CEQA/NEPA documents in the past five (5) years. *Question: Is the preparation of 3 CEQA/NEPA documents required as part of the minimum requirement 1. Proposers must have demonstrated success with five (5) projects within the last ten (10) years in conducting airport planning, or can they be submitted separately (8 possible projects total for planning/environmental)?*

**RESPONSE:** Projects can be submitted separately to reflect experience with Planning and Environmental services. Additionally, if consultant has completed a project where they conducted both planning services and environmental services for said project those projects can be included to satisfy both categories.

**QUESTION NO. 3: CONSTRUCTION MANAGEMENT – Item 1. 1. Proposers must have three (3) recent projects in the last five (5) years with experience in construction monitoring and management including permitting, bid preparation and bid analysis support of airport development and/or planning projects comparable to the proposed project. *Question: Are the 3 projects to have a completion date within the last five years or can they be on-going?***

RESPONSE: Projects can be a combination of completion and ongoing as long as ongoing projects do not pose potential schedule issues with future Imperial County Airport projects.

**QUESTION NO. 4: CONSTRUCTION MANAGEMENT – Item 2. The Project Manager (or Project Managers) must have demonstrated experience with at least three (3) airport projects within the last five (5) years and must be knowledgeable and familiar with relevant FAA orders, policies and Advisory Circulars. *Question: Are the 3 projects to have a completion date within the last 5 years or can they be on-going?***

RESPONSE: Projects can be a combination of completion and ongoing as long as ongoing projects do not pose potential schedule issues with future Imperial County Airport projects.

The Proposer is responsible for advising any and all subs of this change. Each proposer must acknowledge receipt of this addendum in the noted space below. Addendum No. 1 must be submitted/attached to proposal.

  
\_\_\_\_\_  
Jenell Guerrero, M.P.A  
Acting Airport Manager

**Acknowledgement of Addendum No. 1**

Print or Type Company Name: \_\_\_\_\_

License No: \_\_\_\_\_ DIR No: \_\_\_\_\_

Authorizer Name: \_\_\_\_\_ Authorizer Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_